



PORT OF HOODSPORT

P.O. Box 429

Hoodsport, Washington 98548-0429

360-877-9350 • portmail@hctc.com • www.portofhoodsport.us

Serving the Hood Canal since 1951

Port of Hoodsport Park/Waterfront Park/Marina Dock

Event Application Form

Date: _____

Event Sponsor & Name of Event (Facility User):

Contact Information:

Direct Contact: _____

Email Address: _____

Phone: _____

Event Date Requested: _____

Start Time/ End Time: _____

Number of People attending: _____

Special Requests: _____

Precautions (if any) in place as per Federal/State/County guidelines:

Brief description of event:

Required:

1. \$100.00 nonrefundable deposit reservation fee for approved Sponsored events
2. Event application submitted at least 4 months prior to event for commission approval
3. Facility Use Agreement must be approved by commission 3 months prior to event and signed by all parties
4. Certificates of Liability Insurance from each Vendor at your event as specified on the Facility Use Agreement in each organization's names and evidence of current liability insurance for specific types of liabilities for this event naming the Port of Hoodspport **and** WA State DNR as additionally insured with \$2,000,000.00 liability limits and coverages. submitted at least 2 months prior to event

If applicable **Certificates of Liability from Each Participating Vendor Must be Received by the Port of Hoodspport One Month Prior to the Event.

***Preferred method of correspondence is via email at:**

portmail@hctc.com

Port of Hoodspport

360-877-9350

24113 N Hwy 101 Suite A

P.O.Box 429 (mailing address)

Hoodspport, WA 98548-0429

E-mail portmail@hctc.com

REQUEST APPROVED & CONDITIONS:

REQUEST DENIED & REASONS:
